Agenda

1. A process for updating the campus inventory of SB1386 data and systems (informational)
2. An institutional position on Social Security Numbers (discussion)
   • When and why do we keep?
   • How long do we keep and why?
   • How long do we keep online and why?
3. Mitigation techniques (discussion)

Members

- Sue Abeles, Corporate Financial Services
- Lianna Anderson, Life Sciences
- Neal Axelrod, External Affairs
- Rebecca Beatty, Corporate Financial Services
- Anita Cotter, Office of the Registrar
- Kety Duron, Healthcare Human Resources
- Paula Farrington, Payroll Services
- Marsha Fractor, Academic Personnel
- Esther Hamil, Academic Personnel
- Jackson Jeng, Research Administration
- Marsha Lovell, Student Accounting
- Neda Navab, School of Medicine
- Mitch Ogi, Campus Human Resources
- Kathleen O’Kane, Student Affairs
- Maria Olegario, Healthcare Human Resources
- Terry Ryan, Library
- Geri Sena, Housing Administration
- Kent Wada, Office of Information Technology
- Caroline West, Office of Analysis and Information Management
- Don Worth, Administrative Information Systems

The Data Council was convened in 2004 to consider data access policies given rapidly increasing regulatory mandates in the area of protecting personal information (e.g., SB1386, HIPAA, Gramm-Leach-Bliley, in addition to existing statutes such as FERPA and the IPA). Comprised of major data stewards on campus – those who serve as “office of record” for various types of data – and representatives of campus data “consumers”, the Council has been sharing local access policies for best practices and consistency across both financial/payroll data and student data. It has also provided recommendations to the ITPB on the appropriateness of self-updating of data.