Common Systems Group (CSG)

March 25, 2003
Meeting Summary

Attendees: Paul Craft, Jim Davis, Jason Frand, Bill Jepson, Carol King, Greg Kitch, Robert Konishi, Kathleen O’Kane, Sean Pine (for Tom Phelan), Nick Reddingius, Terry Ryan, Mike Schilling, Marsha Smith, Eric Splaver, Kelly Stack, Steve Wesson, Esther Woo-Benjamin, Don Worth

Guests: Gwen McCurry (CTS); Nick Todd (PDP Participant); Eddie Urenda (CTS)

Action Items:

1) Review with constituents and assess impact of Phase 1 Data Wireless Project implementation proposal; forward input, recommendations, assenting/dissenting opinions to Esther before 4/22, if possible (all CSG)

2) Forward Data Wireless Project documents to CCC for review and discussion at 4/17 CCC meeting; forward input, recommendations, assenting/dissenting opinions to Esther before 4/22, if possible (Marsha, CCC)

3) Email Model – forward feedback to Esther – goal is to inform BOL and Enterprise Directory planning

4) Forward Email Model documents to CCC for review and feedback (Marsha, CCC)

Agenda:

1) Bruin OnLine Updates

Eddie Urenda updated the Group on upcoming service enhancements for the BOL mail system, including: hardware upgrades, virus management, backup strategy, campus mail gateway, mailing list software upgrade, web based email, BOL IMAP offering, and environmental upgrades. Additionally, CTS has a 90 day commitment to stabilize the BOL system, introduce antivirus services, and repair BOL so that it is a reliable mail platform for the campus. The Group expressed interest in having the functionality of BOL filtering mail that is forwarded without being required to use IMAP. Eddie agreed to check further into this.

Eddie also reported on three VPN service phases being introduced: 1) Interim Production in April 2003, supporting 4 tunneling protocols: IPSec, PPTP, L2TP, and SSH; 2) Interim Production with PDA Pilot in Spring 2003, supporting
Pocket PC and Palm; and 3) Production, concurrent with Wireless expansion and approval of funding.

2) **Data Wireless Project**

The UCLA Data Wireless Pilot Initiative has formally come to a close. Gwen McCurry briefly recapped for the Group, the Campus Pilot Initiative and Project Team recommendations. Those recommendations center around: wireless services on campus, proposed wireless standards and policies, future support for PDAs, opening the wireless network to other protocols, and wireless impact on pedagogical activities.

The Data Wireless Initiative is now entering a campus wide project assessment process and the CSG is being asked to review with constituents and assess the impact of the Phase 1 Implementation Proposal. The priorities for Phase 1 are: 1) distribute final wireless standards; 2) implement interim production VPN; 3) establish and announce production level service for existing pilot areas. The implied model is that CTS support any ‘open common areas’ approved for data wireless production deployment and schools, departments and administrative units provision wireless access in their ‘interior’ space.

The CSG members representing the CCC felt it important to vet these issues with the full CCC; therefore some additional time will be given to allow discussion at the next CCC meeting on 4/17. Everyone is asked to forward feedback to Esther before the next CSG meeting if possible.

3) **Microsoft RFP Update**

Marsha Smith updated the Group on the status of the Microsoft Consolidated Campus Agreement (MCCA):

- the RFP (http://www.purchasing.ucla.edu/rfp/index.html) has gone out
- the reseller bid deadline is April 8th
- between April 9th and April 13th, the task force will be reviewing bids
- by April 15th a reseller will be chosen and prices will be locked in (cannot go higher but may be lower depending on negotiations)
- from April 15th through end of April, there will be further negotiations on terms and conditions
- open enrollment period will be from May 1st to May 30th
- on approximately June 15th, the first year of the UC System-wide Campus Agreement commences

4) **Email Model**

The campus already depends heavily on email to conduct business between the individual and the university; it currently relies on mass email to communicate various kinds of information to a spectrum of campus constituencies; and many
classes depend on email contact with students for the pedagogical conduct of the class. The ITPB’s position is that UCLA should establish an expectation and associated infrastructure for reliable email contact for faculty, staff, students and members of the broader UCLA community where email access can be reasonably anticipated. The ITPB also strongly supports provision for persistent email addresses. External Affairs as well is interested in providing the ability for alumni to stay in contact with UCLA through persistent email addresses.

These positions have implications for BOL and Enterprise Directory planning and also affect Graduate schools that want to maintain their own persistent email addresses. To begin the discussion on implications, Don Worth reviewed for the Group the current campus email address scenario and presented three possible alternatives: Assigned UCLA Email Account Scenario, Directory Driven Scenario, and Directory Forwarding Scenario. The CSG is asked to review and forward feedback to Esther as soon as possible.

**Meeting Schedule for Remainder of 2003:**

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